

Boss, see attached. I found his file. Ms. [REDACTED] had it and made sure everything was complete to include team. He was on 5 North for one night so the file was exactly where it needed to be. Attached is the copy of the Notice of Separation.

[REDACTED]  
Unit Manager  
Metropolitan Correctional Center  
[REDACTED] New York N.Y. 10007  
TEL: [REDACTED]

CONFIDENTIAL

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